

EAST AYRSHIRE COUNCIL**COMMUNITY SERVICES COMMITTEE****MINUTES OF MEETING HELD ON WEDNESDAY 2 SEPTEMBER 1998 AT 1000 HOURS IN THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**

PRESENT: Councillors John Smith, Gordon Cree, Provost Robert Stirling, Councillors Jane Darnbrough, Ann Hay, Daniel Coffey, David Fulton, David Macrae, Kim Nicoll, George Turnbull, Robert McDill, Eric Ross, George Smith, James Carmichael and Tommy Farrell.

ATTENDING: David Montgomery, Chief Executive; William Stafford, Director of Community Services; John F Crawford, Head of Protective Services; John Griffiths, Head of Leisure Services; Irene Townson, Principal Solicitor; Bill Walkinshaw, Principal Administrative Officer; Alistair Gardiner, Senior Accountant; Graham Kerr, Public Relations Officer; and Ian Gemmell, Administrative Officer.

APOLOGIES: Councillors Gordon McCredie, Drew McIntyre, Alan Campbell, and David Sneller.

CHAIR: Councillor John Smith (Chair).

SUB-COMMITTEE MINUTES

1. There were submitted and approved both as correct records and in respect of the recommendations contained therein, the undernoted Sub-Committee Minutes (circulated).
 - 1.1 **CHAIR'S SUB-COMMITTEE OF THE COMMUNITY SERVICES COMMITTEE OF 10 AUGUST – APPENDIX I**
 - 1.2 **LICENSING SUB-COMMITTEE OF THE COMMUNITY SERVICES COMMITTEE – 19 AUGUST 1998 - APPENDIX II**
 - 1.3 **LEISURE SUB-COMMITTEE OF THE COMMUNITY SERVICES COMMITTEE – 25 AUGUST 1998 - APPENDIX III**
 - 1.3.1 **STONES OF SCOTLAND NATIONAL PROJECT (Item 2, Page 3667)**

Having unanimously agreed in terms of Standing Order 51 to reconsider this matter it was agreed to refer the matter back to the Leisure Sub-Committee for reconsideration following receipt of information on what proposals other Local Authorities had regarding this project and that the Director of Community Services submit a report thereon.

Councillor Carmichael joined the meeting during consideration of the above item.

**BUDGETARY CONTROL SUMMARY STATEMENT:
COMMUNITY SERVICES TO 17 JULY 1998 (PERIOD 4)**

2. There was submitted and noted a joint report dated 25 August 1998 (circulated) by the Acting Director of Finance and Director of Community Services on the current

Budgetary Control position and the projected out-turn for the year for the Community Services Department for the period ended 17 July 1998 (Period 4).

SURPLUS PROPERTY – BOTHY AT TURNBERRY DRIVE, KILMARNOCK

3. There was submitted a report dated 21 August 1998 (circulated) by the Director of Community Services, declaring as surplus to requirements a former works bothy at Turnberry Drive, Kilmarnock, and seeking approval for its demolition.

It was agreed:-

- (i) to declare the bothy at Turnberry Drive, Kilmarnock as surplus to requirements; and
- (ii) to advise the Head of Property Services accordingly.

DEPARTMENTAL PROGRESS REPORT

4. There was submitted and noted a report (circulated) by the Director of Community Services on progress within the Community Services Department.

GROUNDS MAINTENANCE SERVICE LEVEL AGREEMENT: PERIOD 2 OCTOBER 1998 TO 31 MARCH 1999

5. There was submitted a joint report dated 20 August 1998 (circulated) by the Director of Community Services and Acting Director of Commercial Operations seeking approval of a Service Level Agreement in relation to Grounds Maintenance for the period 2 October 1998 to 31 March 1999.

It was agreed to approve the Service Level Agreement as set out in the Directors' report, for the period from 2 October 1998 to 31 March 1999.

REMEMBRANCE SUNDAY – 8 NOVEMBER 1998

6. There was submitted a report dated 17 August 1998 (circulated) by the Director of Community Services on the arrangements made in respect of Remembrance Day Services held in East Ayrshire in 1997, and proposing that similar arrangements be made for 1998.

It was agreed:-

- (i) to note the Director's report;
- (ii) that it be remitted to the Director of Community Services to make the necessary arrangements for Members' attendance at Remembrance Services within East Ayrshire during 1998; and
- (iii) to note that the Director of Community Services would in consultation with the appropriate Local Members confirm the Order of Service where more than one elected Member would be present.

FUNFAIR AT SCOTT ELLIS PLAYING FIELDS, KILMARNOCK: PROGRESS REPORT

7. There was submitted a report dated 11 June 1998 (circulated) by the Director of Community Services on the outcome of a decision to authorise the use of Scott Ellis Playing Fields as a funfair in May 1998.

The Director also reported that local consultation was now being undertaken with a view to assessing the suitability of an area of ground at Altonhill, Kilmarnock, for the funfair recently identified by the fair operators, and that local residents' groups were facilitating the consultation process.

The Committee noted the contents of the Director's report and the additional information provided.

LANDFILL TAX CREDITS: ENVIRONMENTAL TRUST

8. There was submitted and noted a report dated 20 July 1998 (circulated) by the Director of Community Services on progress made by Score Environment Limited in funding a number of environmental improvement projects in East Ayrshire from monies deposited by the Council's Waste Disposal contractor.

AYRSHIRE BIODIVERSITY ACTION PLAN

9. There was submitted and noted a report dated 12 August 1998 (circulated) by the Director of Community Services on the progress of the Local Biodiversity Action Plan for Ayrshire.

RADIATION MONITORING: PROGRESS REPORT

10. There was submitted and noted a report dated 24 August 1998 (circulated) by the Director of Community Services on radiation monitoring currently being undertaken in East Ayrshire, and highlighting parameters and results.

REGISTRATION FEES SET BY THE REGISTRAR GENERAL

11. There was submitted and noted a report dated 17 August 1998 (circulated) by the Director of Community Services on a new Registration Fee structure, as determined by the Registrar General, which came into effect on 1 April 1998.

MANDATORY LICENSING OF HOUSES IN MULTIPLE OCCUPATION

12. There was submitted a report dated 18 August 1998 (circulated) by the Director of Community Services advising the Committee (a) of proposals for the mandatory licensing by local authorities of Houses in Multiple Occupation in Scotland and (b) that these proposals were set out in a consultation paper from the Scottish Office which invited comments by 30 October 1998.

It was agreed:-

- (i) that the Director of Community Services arrange to respond to the consultation paper on the lines set out in his report; and
- (ii) otherwise, to note the contents of the report.

SALE OF TOBACCO PRODUCTS TO YOUNG PERSONS

13. There was submitted a report dated 20 July 1998 (circulated) by the Director of Community Services on the enforcement action taken to satisfy the legal measures introduced by the Children and Young Persons (Protection from Tobacco) Act 1991, which were designed to control the sale of tobacco products to young persons.

It was agreed that the Director of Community Services, in consultation with the Director of Support Services, prepare a further report for consideration by this Committee at its next meeting, on progressing a programme of enforcement action under the legislation.

Councillor Carmichael left the meeting at this point.

EC PACKAGING DIRECTIVE (94/62/EC): NEW ENFORCEMENT RESPONSIBILITIES

14. There was submitted and noted a report dated 4 August 1998 (circulated) by the Director of Community Services on new enforcement responsibilities for the Trading Standards Service in relation to certain elements of the EC Packaging and Packaging Waste Directive (94/62/EC) by virtue of the promulgation of the Packaging (Essential Requirements) Regulations 1998.

ROYAL ENVIRONMENTAL HEALTH INSTITUTE OF SCOTLAND (REHIS) 16TH ANNUAL CONGRESS – INVERNESS

15. There was submitted and noted a report dated 17 June 1998 (circulated) by the Director of Community Services advising of the attendance of Councillor Cree and Mrs J Murray, Environmental Health Officer, at the 16th Annual Congress of the Royal Environmental Health Institute of Scotland.

ACCEPTANCE OF TENDER

16. There was submitted and noted a report dated 20 August 1998 (circulated) by the Director of Support Services which provided the details of the undernoted Tender which had been accepted in respect of a Community Services contract:-

<u>Contract</u>	<u>Successful Contractor</u>	<u>Amount</u>
Replacement Windows and Security Upgrade – Cumnock Town Hall	James Wilson & Son (Auchmillan) Limited Mauchline	£23,255.40

PERFORMANCE INDICATORS

17. There was submitted a report dated 27 August 1998 (circulated) by the Director of Community Services on the statutory performance indicators applied to the Community Services Department.

It was agreed:-

- (i) that the information relating to performance indicator 5 (Libraries) should not be collected in 1998/99;
- (ii) that the Accounts Commission be advised accordingly; and
- (iii) that the Director of Community Services arrange to submit to this Committee, at 12 weekly intervals, information relating to usage by the public of each leisure facility within East Ayrshire.

The meeting terminated at 1130 hours.